

PRIVACY POLICY

(Artt. 13-14 EU Regulation 2016/679 and Legislative Decree 196/2003 and subsequent amendments)

Dear data subject,

below, we provide you with some information that is necessary to bring to your attention, not only to comply with legal obligations but also because transparency and fairness towards data subjects are fundamental aspects of our business.

Data controller

The Data Controller for your personal data is **Maglificio Ferdinanda di Fiorin & Tomasin Srl**, who is responsible for the legitimate and proper use of your personal data. You can contact them for any information or requests using the following contact details:

VAT number	01115160267
Address	Via Casere 9, 31028 Vazzola (TV)
Phone	0438 441474
E-mail	maglificio@maglificioferdinanda.com
PEC	maglificioferdinanda@ecpec.it

Categories of processed data and data source

For the processing, the Data Controller will process common data, including: personal identification data, contact information, address data, and data related to identification/recognition documents, as well as data pertaining to work-related activities.

The processed data may be provided by you or by third parties, such as recruitment or employment agencies, and/or collected from sources accessible to the public.

Processing

Your personal data is collected and processed through automated, semi-automated and non-automated methods, as specified below:

Processing	Purposes	Legal basis	Data retention*
Research and Personnel Selection	Search for personnel to be hired within the company	Execution of the contract or pre-contractual measures	2 years from the year of the search
Management and Maintenance of IT Systems	Management and maintenance of the network and information systems	Pursuing the legitimate interest of the Data Controller; Compliance with a legal obligation (limited to what is required by regulations regarding system administrators)	2 years from the year of termination of the contractual relationship for accounts, passwords, and usernames; 18 months for compliance related to system administrators
Defense of Interests and Rights of the Data Controller	Preventing and/or detecting possible abuses and defending the rights and interests of the data controller	Pursuing the legitimate interest of the Data Controller in protecting its rights and interests in legal proceedings or in the preliminary stages of their possible initiation	Data will be retained as long as the Data Controller or a third party has an interest in exercising their right or interest

Management of Compliance with Personal Data Protection	Managing compliance with personal data protection requirements	Compliance with a legal obligation	10 years from the year of information collection
--	--	------------------------------------	--

* In addition to the time required for the expiration of the statute of limitations in relation to mutual rights and the backup retention period.

Data provision

For the purposes mentioned above, the provision of your data is a necessary requirement; failure to provide the data may make it impossible to carry out the processing.

Recipients of Data

Your data may be disclosed exclusively for technical and operational needs strictly related to the aforementioned purposes, to individuals processing data under the authority of the data controller, appointed as authorized processors pursuant to Art. 29 of EU Regulation 2016/679, to individuals processing data on behalf of the data controller, appointed as data processors pursuant to Art. 28 of EU Regulation 2016/679, as well as to public entities for whom there is a legal obligation to communicate.

Data transfer outside the EU

The processing of personal data (e.g., storage, archiving, and data retention on servers or in the cloud) will be limited to the circulation and processing areas of personal data within the countries belonging to the European Union. There is an explicit prohibition on transferring data to non-EU countries that do not ensure (or in the absence of) an adequate level of protection, or in the absence of protective measures provided by EU Regulation 2016/679 (a third country deemed adequate by the European Commission, group Binding Corporate Rules, standard contractual clauses, data subject consent, etc.).

Rights of the data subject

- You have the right, as provided by Articles 15 and following of EU Regulation 2016/679, to request from the Data Controller access to your personal data, as well as their rectification, erasure, or the right to be forgotten.
- You also have the right to request data portability or the restriction of processing;
- For reasons related to your specific situation, you have the right to object to the processing based on the legitimate interest of personal data concerning you;
- For processing based on consent, you have the right to withdraw consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal.
- You can also lodge a complaint with the Data Protection Authority, located at Piazza Venezia 11, 00187 – Rome – protocol@pec.gdpd.it.

To exercise your rights or to request additional information, you can contact the Data Controller using the contact information provided above.

Changes to this Privacy Policy

We reserve the right to update our Privacy Policy. Changes will be communicated in the most appropriate manner, and we will update the date in this Privacy Policy. Therefore, we recommend periodic review of our Privacy Policy, also by requesting a copy from the Data Controller.

Last updated 05/02/2024